

RESIDENT HANDBOOK Policies and Procedures
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II. I. MOONLIGHTING

I.1. Introduction

Professional and patient care activities that are external to the educational program are called moonlighting.

I.2. Policy

1. Residents are not required to engage in moonlighting activities
2. A resident who participates in moonlighting activities must have prior written permission by the program director and/or chair of the department. This written permission must list each location of approved moonlighting and must be renewed annually. Such approval shall be made part of the resident's permanent file and must to be reviewed and updated at semi-annual evaluations with the trainee and program director.
3. A copy of the approval must be provided to the Graduate Medical Education Office.
4. Programs are responsible for maintaining a list of all trainees approved for moonlighting. An updated list shall be provided to the Graduate Medical Education Office upon request.
5. Program directors are responsible for continuous monitoring of the trainee's performance for the effects of moonlighting activities. Adverse effects may lead to withdrawal of permission.
6. The schedule of these activities should not interfere with the residents' performance in his/her respective residency program. Residents must maintain their caseload and academic performance at acceptable levels.
7. A resident must obtain a State of Illinois permanent medical license and Federal DEA number for use in activities not related to his/her residency program.
8. Loyola's professional liability insurance does not provide coverage for moonlighting activities at other institutions. Moonlighting residents must arrange for their own professional liability insurance.
9. Residents must maintain duty hour requirements. Programs must assure compliance with ACGME clinical and educational work hour requirements assuring moonlighting does not interfere with the abilities of the resident and their performance in the program and should not interfere with their fitness for duty or patient safety.

I.3. Limitations

1. A resident may not hold admitting privileges in any hospital, charge or receive fees for professional services rendered as part of the residency program.

2. Limitations imposed by the U.S. Citizenship and Immigration Services (USCIS) or the Educational Commission for Foreign Medical Graduates (ECFMG) shall govern visa-sponsored international medical graduates' participation in moonlighting activities. Residents holding J1 visas are prohibited from moonlighting in any capacity.
3. Permission to moonlight or participate in extra-curricular activities may be withdrawn at any time at the discretion of the program director or department chair.
4. The department reserves the right to initiate corrective action should these activities interfere with a resident's ability to fulfill their obligations to the training program.
5. The resident will complete and/or renew a listing of their moonlighting activities and non-training related professional activities every 6 months and at any time there is a change in the activities.
6. Proof that an individual is engaging in unauthorized moonlighting and/or other professional activity will be grounds for disciplinary action, up to and including termination.
7. Individual programs may prohibit moonlighting by residents and fellows.
8. PGY1 residents are not permitted to moonlight.